

**Your ref:**

*Tel: 01609 780780*

**Our ref:**

**Contact:** Fiona Stone

*Email: [Fiona.Stone@northyorks.gov.uk](mailto:Fiona.Stone@northyorks.gov.uk)*

**Date:** 16 July 2018

*Web: [www.northyorks.gov.uk](http://www.northyorks.gov.uk)*

Dear Colleague

**Re: Salt Deliveries for winter 2018/19**

**Response Required by 14 September 2018**

I am writing to ask whether you would like to order rock salt/grit mix for the coming winter.

The only quantity we are able to deliver is in a 1 tonne bag and this will be delivered in September at a cost of £100 per tonne. If you wish to order rock salt in these quantities, up to a maximum of 4 tonnes, please complete and return the attached order form **no later than 14 September 2018** in order that all the delivery arrangements may be made.

Please indicate where you would like the bags to be offloaded on your premises, if possible by providing a sketch map or a brief outline, as deliveries may be made out of hours. The bags should not be stored on grassed areas, near drains or under trees.

Please bear in mind that the delivery vehicles requiring access to your premises to offload the salt may be of a significant size. However, smaller quantities of salt should be available to order from Yorkshire Purchasing Organisation (YPO) or local garden centres or DIY centres.

If you have any queries please contact Fiona Stone (contact details above).

Yours sincerely



Mike Roberts  
Head of Highway Operations

<b>To:-</b>	<b>Heads of all Nursery, Primary, Secondary and Special Schools; Elderly Persons Homes and Health and Adult Services; Library and Information Service; Children's Homes</b>
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### Advice on storage of salt and usage

- Salt deliveries should not be placed on grassed areas, near drains OR under trees.
- Salt should be transferred to grit bins or dry storage ASAP after delivery. (each 1 tonne bag will require approximately 4 grit bins)
- Sites should be advised that unless the grit is covered it will coagulate and be virtually unusable when you come to need it.
- COSHH and risk assessments and method statements should be in place for handling and use of gritting materials.

### Advice on how to clear snow and spread salt

- If shovelling snow, consider where you are going to put it, so that it does not block other paths, or block drainage channels. This could shift the problem elsewhere.
- Make a pathway down the middle of the area to be cleared first, so you have a clear surface to walk on. Then you can shovel the snow from the centre to the sides.
- Spreading some salt on the area you have cleared will help to prevent any ice forming. A few grams (a tablespoon) for each square metre you clear should work.
- Particular care and attention should be given to steps and steep gradients to ensure snow and ice is removed. You might need to apply additional salt to these areas.
- Use the sun to your advantage. Removing the top layer of snow will allow the sun to melt any ice beneath; however you will need to cover any ice with salt to stop it refreezing overnight.

**Winter Salt Order**

Send Order to:  
**North Yorkshire County Council**  
**Business and Environmental Services**  
**County Hall**  
**Northallerton**  
**North Yorkshire**  
**DL7 8AH**

Contact: Fiona Stone  
 Phone: 01609 780780

Or email to:  
[Fiona.stone@northyorks.gov.uk](mailto:Fiona.stone@northyorks.gov.uk)

School or Establishment Name and Address and location where salt is to be offloaded.	Contact Name and Telephone Number	Number of 1 Tonne bags (max 4)	Budget/cost code
<b>Name:</b>			
<b>Signature:</b>			
<b>Position:</b>			
<b>Date:</b>			

**ORDERS MUST BE RECEIVED BY 14 September 2018.**  
**ORDERS SENT AFTER THIS DATE MAY NOT BE FULFILLED**

